



Minutes of the Meeting of Elford Parish Council

Held on Tuesday 9th July 2024 at 7pm at Elford Village Hall.

Present: Councillors Payne (Chair), Oakley, Herrmann.

Guests in attendance: 0

Public in attendance: 2

Minute Taker & Clerk: Mrs K. Pritchard

Open Forum

Resident raised the following: -

- Overgrown trees – the three trees at the end of the Beck by the A513. The lower branches are low and overgrown. Cllr. Payne advised A. Robey to cut the overgrowth back. **Action: Clerk**
- The grass on the A513 has grown onto the pavement and requires cutting. Cllr. Payne advised this can be raised with SCC via the usual portal. **Action: Clerk**
- A resident raised a request for Cllr. Payne to attend the playground Sunday at 9am to check the electrics and open the gates. **Action: Cllr. Payne**
- Resident involved with the Elford Awoingt Association, requesting to improve communications to involve younger members to the association, as summarised in a hand-delivered letter. Cllr. Payne advised it was a fair point to raise. Cllr. Herrmann raised adding to the flag master general list. The next visit is May 2025. **Action: Clerk**

94/24 To receive Apologies for Absence.

Apologies received from Cllr. Delderfield, Cllr. Robertson and Cllr. Turley due to holidays. Cllr. Holland & Cllr. Rushton due to an annual meeting.

95/24 To receive Declarations of Interests.

None

96/24 To approve the Minutes of the Meeting of 10th June 2024.

It was RESOLVED that the minutes of the Parish Council meeting held on Monday 10th June 2024, having been circulated, be confirmed, and signed as a correct record.

97/24 To discuss appointment of new Clerk.

It was RESOLVED to approve the new Clerk. Proposed Cllr. Herrmann. Seconded Cllr. Payne. It was RESOLVED for the Clerk to investigate the setup of Microsoft 365, gov.uk domain, Parish Council email for all councillors and to purchase a sim card for a Parish Council phone number.

Action: Clerk

98/24 To receive an update from the Clerk.

The Clerk report was NOTED.

99/24 To consider any Planning Matters.

[24/00707/FUHFT](#) - Glanford House , 3 Old Hall Drive, Elford, Staffordshire - Installation of a 12kw Arotherm plus twin fan heat pump at side of property to replace LPG Boiler - no objection

[24/00717/FUL](#) - Home Farm , Brickhouse Lane, Elford, Tamworth - Retention of caravan for security personnel use for a temporary period – It was RESOLVED to submit a query for greater consideration to be given to its location and aesthetics due to its close proximity to the conservation area

Action: Clerk

100/24 To receive an update on the Shrubbery development. Gary Heath's update was NOTED. The Parish Council will continue to support Gary.

101/24 To discuss Brickhouse Lane. The recent temporary repairs completed on Brickhouse Lane were acknowledged. It was NOTED Cllr. Payne sent chaser emails to Staffordshire County Council, Highways on 6/6/24 and again on 9/7/24 for an update on the drainage solution. It was RESOLVED for the Clerk to chase up with SCC.

Action: Clerk

102/24 To receive questions and reports from Councillors.

Cllr. Herrmann – signage erected on the avenue. Councillors to request more signs. To be purchased with CIL funds.

Action: Cllr. Robertson/Cllr. Turley

Cllr. Oakley – discussed pickleball and long-term infrastructure plan.

Cllr. Payne – it was RESOLVED to accept the Parish Council spending up to £200 on associated supplies to fix the basketball backboard to the existing pole. To be purchased with CIL funds. Cllr. Payne proposed, Cllr. Herrmann seconded.

Action: Cllr. Oakley

Cllr. Robertson – raised the issue of the “dog poo” banner that requires replacement in the alley between The Square and Croft Close. It was RESOLVED to replace the banner and to accept the purchase of 4 signs 50X50cm. **Action: Clerk**

Cllr. Robertson – raised the question of replacing the teepee rook on the stone circle in the playground area. Due to the high cost of replacement, the amount of use, and being located next to the oak structure it was RESOLVED to not replace this.

Cllr. Payne – raised the issue of the overgrown nettles by the footpath from The Square to the playing field. It was RESOLVED to request A. Robey to carry out appropriate maintenance. **Action: Clerk**

Cllr. Delderfield – raised the discussion of community engagement and promoting the involvement of the Parish Council. It was RESOLVED to add this subject as a standing agenda item for the remainder of the year, Cllr. Payne to provide an update on a 1-page flyer to be circulated after every meeting and the Clerk to continue with updates for the Elford News Facebook page. **Action: Cllr. Payne/ Clerk**

103/24 To receive Correspondence.

Correspondence was NOTED.

104/24 To receive a Financial Report.

The Financial report was NOTED. See Appendix 1

105/24 To consider authorising Schedule of Accounts for Payment.

It was RESOLVED to approve the payments. Cllr. Payne to authorise.

Staff costs; Salary, expenses, £842.22; A. Robey, Handyman, £84.35; Village Hall, Post Office room hire, £70.75; RW Harcombe, Grounds maintenance, £330.00; A.Cox, Ground maintenance – The Avenue, £90.00; British Basketball League, basketball backboard/ Ring/ HD Net, £352.36

Date of Next Meeting: Monday 9th September 2024 at 7pm

The date of next meeting was NOTED.

There being no further business the Chairman declared the meeting closed at 20:57.

Appendix 1
Financial Report July 2024

(a)

		30/06/2024	Totals
BAL B/F	43,866.86		
		CURRENT	24,135.57
		DEPOSIT(playground)	8,158.62
		95 DAY NOTICE (CIL)	29,707.91
RECEIPTS	34,210.39		
PAYMENTS	16,075.15		
TOTAL	62,002.10		62,002.10

(b) Budget

<u>Heading</u>	<u>Budget sum</u>	<u>To date</u>	<u>Remaining</u>
Staff costs	7674	1756	5918
Admin	1930	620	1310
eg room hire, taxi, solicitor, subs			
Maintenance	8915	3243	5672
eg mowing, handyman, electricity			
S137	0.00	0	
Unplanned			
	18519.00	5619	12900